



Facility Utilization Guide for Open Track Days



Okinawa city

Name: The name of the facility shall be Motorsport Multi Field Okinawa and herein referred to as “this facility”. The regulations shall be Motorsports Multi Field Okinawa Ordinance Enforcement Regulations and herein referred to as “rules”. Follow and observe all procedures, precautions, rules and regulations off of this guide.

【Motor Sports Multi Field Okinawa Facility Utilization Guide for Open Track Days】

1. Reception upon arrival to the track

- (1) For use of the facility during open track days, registration on site is mandatory on the day that you wish to utilize the track. A ticket will be issued to the driver after the user guide for the track has been read, waiver (Form 2) is signed, and the track fee is paid. Open track days have a set course and times for each motor sport.
- (2) A ticket will be issued to the driver after the waiver is signed and the track fee is paid. Please note that the ticket is single use and valid only for that day. No refund will be given unless the facility can not be used due to a natural disaster or other circumstances out of the drivers control.
- (3) If you wish to participate in an open track day, check which motorsport is running on the day/time in mind before coming to the track. In addition, the open track day times run as such: 9:00–12:00 or 13:00–16:00. The driver will be charged the full amount for the half day regardless of the time of arrival.
- (4) Advanced notification or reservation is not required for an open track day. In addition, the office is unable to take reservations to participate in an open track day.
- (5) When the track has been privately rented, the track is unavailable for open use.

2. Safety management, terms of use, etc.

- (1) Due to safety concerns, a limit of the number of cars allowed on the track at one time may be imposed. Please follow all instructions directed by the facility manager.
- (2) If any violations of the rules and regulations outlined in this guide or ignores the facility managers instructions, the driver will be suspended. In the case of a suspension, the usage fee will not be refunded and the Motor Sports Multi Field Okinawa will assume zero liability and responsibility for any damages caused due to the suspension.
- (3) Maximum speed is 10km/h in the facility.
- (4) Do not keep your engine idling for a prolonged period of time, brake test or conduct any other dangerous actions in the paddock, pit or parking lot.
- (5) Absolutely NO entry authorized on the course while a driver is on the track.
- (6) Spectating is allowed only in designated areas.
- (7) Exhaust systems can not exceed 100dB.
- (8) In drifting, the maximum number of vehicles on the track at one time is 5.
- (9) The number of allowed vehicles on the track at one time is subject to change at any time depending on the number of drivers, management and operating conditions of the facility. Be sure to be aware of the instructions given out by facility manager.
- (10) Each motor sport (to include: motorcycles, racing cars and 4-wheel vehicles) has their own set of precautions that must be observed.

3. Safeguards for use of the facility

- (1) Keep the pits and paddock area free of any debris and garbage during and after each use. This is to include the facility indoors if used.
- (2) Smoking is prohibited except in designated areas. Please place all cigarette butts in receptacles provided
Secure all valuables
- (3) The facility is not responsible for any lost, stolen or damaged items. This includes any tools or gear left unattended in the paddock and pit area.
- (4) Disposal of any waste fluid or environmental debris to include garbage, gasoline, oil, chemicals, tires, batteries or oil is strictly prohibited at the facility. Take all garbage and unwanted waste with you.
- (5) Illegal dumping is strictly prohibited and against the law. Please dispose of all trash securely and properly.
- (6) When entering and exiting the facility, refrain from unsafe driving or any actions that may disturb the surrounding community as the facility has been built and is being operated by the support of the local residents and businesses. We ask for your cooperation in practicing safe driving and courteous conduct.

4. All participants, spectators and guests are responsible for any damages they cause while on the facility property.

- (1) Participants are responsible for restoring the facility to its original state before leaving the property.
- (2) If any damage or loss has occurred to any part of the property to include the facility, surrounding facilities and/or equipment, you must submit a "Damage/Loss Report" (Form No.11) to the office.
- (3) The city, facility and its entities will not be held liable or responsible for any damages caused by accidents, incidents or any other unforeseen circumstances that occur while on the property.
- (4) Insurance for no less than 20million yen is strongly encouraged to safeguard against any unexpected accidents while on the property. Accidents that occur on the property may not be covered by the required ordinary automobile liability insurance or regular insurance and thus it is highly recommended to check the terms and conditions of the insurance policy or seek other insurance.

【Motor Sports Multi Field Okinawa Facility Usage Guide: Precautions for Use】

【Spectator Rules and Regulations】

1. No entry in restricted areas
2. Smoking and e-cigarettes is prohibited except in designated areas.
3. No littering
4. Hostility is strictly prohibited
5. No discriminatory behavior or acts
6. Always follow the guidance and instructions from the facility manager.

【User Precautions】

1. When entering and exiting the facility, comply with all rules and regulations of the Road Traffic Act and drive safely.
2. The city and facility manager assume zero responsibility for any theft, injury or damage that may occur on the facility grounds.
3. Always follow the instructions from the facility manager.
4. Any patron visiting the facility is responsible for his or her own actions. Also, it is your responsibility that your children are always supervised by a Parent, Guardian or Responsible Adult.
5. Campfires/Ground fires are not allowed at any time on the course, paddock, parking lot, etc.
6. In the paddock and pit area, once finished, clean up after yourself. This includes any parts, tires, garbage, etc is to be taken home with you and disposed of appropriately.
7. Drive slowly when in the pit area, entering/exiting the course, and in the paddock area. Driving in reverse in the pit road is strictly prohibited.
8. If there is more than one vehicle/motorcycle on the track and there is an obstacle on the course (car unable to drive, oil spillage, etc), a YELLOW flag will show. It is prohibited to slow down and overtake said obstacle. Decelerate, slow to an appropriate speed, exit the track and return to the pit area. Study and understand all flags before coming to the facility and act appropriately to the flag shown while on the track.
9. Vehicles with improper or poor maintenance is subject to refusal on the track.
10. Exhausts must be 100db or less. Any vehicles exceeding 100db will be denied from driving on the track.
11. Under no circumstances shall a driver or passenger (if applicable) remove their helmets while on the course. Secure chin straps before entering the track.
12. Oil, gasoline, coolant, etc spillage on the track can be dangerous to others who utilize the track and thus ask that you are careful in checking your car for any leaks before entering the facility.
13. Being under the influence of drugs or alcohol while driving is prohibited.
14. Pedestrians are not allowed on the track at anytime. Furthermore, repairing your vehicle or motorcycle on the track is prohibited.

【Annotations on running each specific motor sport】

【Motorcycle Rules and Regulations】

1. Dress requirements: When riding, a full face helmet or goggles with a motocross helmet, long sleeve jacket, pants, gloves, and shoes are required. Shoes covering the ankles are recommended but not required.
2. Unless wearing a racing suit; elbow, shoulder, chest and knee protectors are required.
3. When riding, the chin strap on your helmet must be secured. Under NO circumstances the rider will remove their helmet while on the track.
4. Upon entering the track, check the course as riders on the track have the right of way, signal that you are coming on the track by raising your hand.
5. To prevent rear end collisions while coming off the track and into the pit area due to sudden deceleration; give a signal to the motorcycle behind you and once you have given the signal, you must exit the track. Do not change course.
6. Under no circumstances shall a rider stop to repair their motorcycle while on the track. In the case of an emergency on the track, take all necessary precautions under the guidance of the facility manager.
7. If coming to a stop on or off the course is absolutely necessary, safely re-enter or exit the flow of traffic.
8. Motorcycles drivers are prohibited to carry a passenger on the track at any time.
9. Driving the wrong way is prohibited on the course and in the pit area.











【Racing Kart Rules and Regulations】

1. Dress requirements: When driving, a full face helmet, racing suit (thick long-sleeve coveralls are acceptable), gloves and shoes are required.
2. When driving, the chin strap on your helmet must be secured. Under NO circumstances the rider will remove their helmet while on the track.
3. Self-propelled karts are prohibited in the paddock. It is the drivers responsibility to have their kart under their control at all times.
4. Upon entering the track, check the course as drivers on the track have the right of way, signal that you are coming on the track by raising your hand.
5. To prevent rear end collisions while coming off the track and into the pit area due to sudden deceleration; give a signal to the driver behind you and once you have given the signal, you must exit the track. Do not change course.
6. When overtaking a kart, do so only when it is safe. When being overtaken by another kart, do not suddenly change your lines and let the other kart overtake safely.
7. Under no circumstances shall a driver stop to repair their kart while on the track. In the case of an emergency on your kart, take all necessary precautions under the guidance of the facility manager.
8. If coming to a stop on or off the course is absolutely necessary, safely re-enter or exit the flow of traffic.

【4-Wheeled Vehicle Rules and Regulations (Drift and Gymkhana)】

1. Dress requirements: When driving, a helmet, long-sleeve jacket, pants, and shoes that do not expose any part of the foot is required.
2. When driving, the chin strap on your helmet must be secured. Under NO circumstances the rider will remove their helmet while on the track.
3. Seatbelt is always required when driving on the track.
4. The drivers side window must be closed while on the track. If you have a passenger, their window must be closed as well.
5. Follow the instructions of the staff members when entering the course.
6. If you experience vehicle troubles while on the track, turn your hazard lights on to alert the staff.
7. Under no circumstances shall a driver stop to repair their vehicle while on the track. In the case of an emergency on your car, take all necessary precautions under the guidance of the facility manager.
8. In the event a cone gets knocked over or out of its designated space, turn your hazard lights on, drive to the cone and replace it to its original position.
9. Driving in reverse in the pit road is prohibited.
10. It is highly recommended to use steel wheel nuts.

【Various flags and its meanings used on the track】

Types	Name	Explanation
	Japanese Flag	This is the start flag and signals the start of the run.
	Checkered Flag	Signifies the end of the session or run. Once the checkered flag is shown, slow down and return to the pit area.
	Yellow Flag	This is a "caution flag" and is signaled when there is an obstacle ahead. Slow and yield. Overtaking when the caution flag is raised is prohibited.
	Red Flag	Signals the suspension of the race immediately. When the red flag appears, slow and return to the pits without overtaking.
	Blue Flag	Signals to the driver in front that a vehicle is quickly approaching from behind. To the first driver, they must not change lines and the overtaker, second driver must be careful when overtaking.
	Green Flag	Signals the restart after the caution flag (yellow flag) has been raised.
	Black Flag	The official will signal the flag and point at the offending person and the driver must return to the pit area.
	Oil Flag	Alternating Red and Yellow Striped flag signals the track surface ahead is slippery due to oil, water or some other substance.
	Black Flag with Orange Ball	The driver's car, signaled by the flag waving and gesturing to the driver, has been observed to have a possible or definite failure. Slow down and return to the pit area immediately.
	White Flag	A service car or emergency vehicle is on the track.

(Common points for private rental and open use)

【Motorcycle Table Separate】

	Full Face Helmet	Open Face Helmet	Half Helmet	Racing Suit	Long Sleeve /Long Pants /Protectors	Shoes Covering Ankles	Long Boots	Cotton Gloves	Gloves
Expert	○	×	×	○	×	×	○	×	○
Intermediate	○	×	×	○	×	×	○	×	○
Novice	○	×	×	○	○	○	○	×	○
Kids	○	×	×	○	○	○	○	×	○
Gymkhana	○	○	×	○	○	○	○	×	○
Extreme and Free Bike	○	○	×	○	○	○	○	×	○

【Example of the application to use the motor sports facility for open track days】

No. _____.

モータースポーツ施設利用申込書（共用利用）

Open track days for motor sports facility use application

沖縄市長 様

Mr. Mayor of Okinawa

次のとおり申請します。

Apply as follows

フリガナ				血液型
利用者氏名 Full Name	John Smith		性別 Sex	Male Blood Type O
生年月日 Date of Birth	西暦 1970 年 5 月 27 日生 AD Year Month Date	支払方法 Payment Method	現金 Cash	
住所 Address	〒904-2145 1 Kurashiki, Okinawa City, Okinawa			
電話番号 Telephone Number	自宅・携帯 Home Mobile	000-000-0000	同乗者 Passenger	あり・なし Yes No
緊急連絡先 Emergency Contact	氏名 Full Name	Jane Smith	電話番号 Phone Number	000-000-0000
利用歴 Past Usage	なし・あり No Yes			
利用日 Date of Use	西暦 2022 年 4 月 1 日 (fri) AD Year Month Date	利用時間 Today's Utilization Time	午前 (09:00~12:00) 午後 (13:00~16:00) Afternoon (13:00-16:00)	
競技種目 Motor Sports Category	ジムカーナー・ドリフト・バイク・カート・バイクジムカーナー・エクストリームバイク Gymkhana Drift Bike Kart Bike Gymkhana Extreme Bike その他 () Other			
クラス Class	キッズ・初心者・上級者 ※競技会出場経験者 Kids Novice Expert ※Those who have participated in competitions			
初回説明 Track Rules and Etiquette Explanation	なし・あり No Yes	ライセンス License	なし・JAF・MFJ () None JAF MFJ	
使用料 Usage Fee	¥2,000		付属設備使用料 Equipment Usage Fee	

個人情報については法令による要請の場合を除き、第三者への開示は一切致しません。

Personal information will not be shared to any third part unless required by law.

【Example Waiver Form】

※Sign and submit this waiver at the reception office on the day you wish to utilize the track.

様式第 2 号 (第 4 条関係)

Form No.2 (affiliated to Article 4)

誓 約 書

Release and Waiver Liability

モータースポーツマルチフィールド沖縄条例施行規則第 2 条に基づく利用許可の申請にあたり、下記の事項に同意し、厳守することを誓います。

In regards to the use of the Motorsports Multi Field Okinawa, I hear by agree to the following matters and pledge to strictly adhere to the below.

記

Document

1. 利用にあたっては、モータースポーツマルチフィールド沖縄条例及びモータースポーツマルチフィールド沖縄条例施行規則を遵守するとともに、市及び施設職員の指示に従うこと。

Always comply with the Motorsports Multi Field Okinawa Ordinance, the Motorsports Multi Field Okinawa Ordinance Enforcement Regulations, and follow the instructions of the facility staff members when utilizing the facility.

2. 利用中に生じた事故等により、利用者本人又はその他の利用者、入場者等が死傷したり、財産等を損傷・汚損した場合は、自身の責任となること。また、この際に利用者間で紛争が生じた場合は、当事者間で解決するものとし、市は一切責任を負わない。

Hereby agrees to indemnify and save and hold harmless the Releasees and each of them from any loss, liability, damage, or cost they may incur arising out of or related to the undersigned's injury or death, whether caused by the negligence of the releasees or otherwise. Hereby assumes full responsibility for any risk of bodily injury, death or property damage arising out of or related to the event(s) whether caused by the negligence of releasees or otherwise. Hereby acknowledges that the activities of the event(s) are very dangerous and involve the risk of serious injury and/or death and/or property damage. Should damage occur between two parties, they shall resolve the issue and the city or the facility shall not assume any responsibility or liability.

3. 本施設及び附属設備若しくは備品等を損壊し、又は滅失したときは、それによって生じた損害を市に賠償しなければならない。If any damage or loss has occurred to any part of the property to include the facility, surrounding facilities and/or equipment, the facility/city must be compensated for the damage from the person.

4. 条例、規則、その他市長及び施設職員の指示等に違反したことを理由に利用許可の取消し又は利用の制限若しくは中止を命ぜられた場合は、それに従うこと。また、当該措置によって利用者が被った損失については、市はその責めを負わない。

If any user of the Multi Field violates any laws, regulations or if instructions from the city or facility manager are found to be ignored, the usage license will be revoked without prejudice. If the license has been revoked, the city and/or facility manager will not assume any responsibility to include any cost burden associated with the above infractions.

2022 年 4 月 1 日

Year Month Date

住 所 1 Kurashiki Okinawa City

Address

署 名 John Smith

Signature